

EASTON ROYAL PARISH COUNCIL
ANNUAL MEETING OF EASTON ROYAL PARISH COUNCIL

To be held in the Village Hall on
Tuesday 7th May 2024
At 19:00

AGENDA

1. Apologies for absence
2. Election of Chairman
3. Election of Vice Chairman
4. Sign Declaration of Acceptance of Office
5. Declaration of Interests
6. Approval of the Minutes of the PC meeting Tuesday 23rd January 2024.
7. Report from Jerry Kunkler (Wiltshire Council)
8. Matters arising from previous meeting
 - Signature at bank for JdP
 - Lease Yeomans
 - Village Hall Car Park
9. Clerks report
10. Adoption of Policies
11. Approval of Assets Register
12. Annual Governance and Accountability Return (AGAR 2023/24) – Clerk
 - a. Certificate of Exemption
 - b. Internal Audit Report
 - c. Section 1 Approval of the Annual Governance Statement 2023/24
 - d. Section 2 Approval of the Accounting Statements 2023/24
13. Notice of public rights and publication of Annual Governance and Accountability Return from 3rd June to 12th July
14. ROW audit
15. Highways and Parish Steward
16. External meetings
17. Items from the general public
18. Planning- see overleaf
19. Finance – Approval of payments – see overleaf
20. Proposed dates of next meetings:
 - PC Meeting - Tuesday 3rd September 2024, 7pm**
 - PC Meeting - Tuesday 26th November 2024, 7pm**

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PLANNING:

New Applications since last meeting:

PL/2024/03788	UPPERCROSS Cypress tree fell - dangerous	Decision granted by WCC 22.04.24
<u>PL/2024/03540</u>	HARRIS LANE EASTON ROYAL (outside Home Farm) Notification of proposed works to trees in a conservation area	Under consultation
<u>PL/2024/00914</u>	4 EASTON ROYAL Notification of proposed works to trees in a conservation area	No objection ERPC No objection WCC

APP/Y3940/W/23/3335932 – dismissed re PL/2023/03421 Land at Easton Royal

FINANCE:

Payments made:

27.01.24	CLERK SALARY - JANUARY	279.10
01.02.24	HEW HELPS (WEBSITE COSTS)	70.00
14.02.24	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99
27.02.24	CLERK SALARY - FEBRUARY	279.10
29.02.24	ONE STOP RESIN SHOP - 2nd payment	3448.80
14.03.24	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99
27.03.24	CLERK SALARY - MARCH	279.10
02.04.24	VIKING (INK CARTRIDGES)	54.01
02.04.24	P.PUYO (HALFORDS PETROL CANS)	29.69
05.04.24	P.PUYO (PETROL FOR ERPC MOWER)	23.53
06.04.24	MARLBOROUGH MOWER CO	589.00
12.04.24	ONE STOP RESIN SHOP (FINAL 25%)	1437.00
14.04.24	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99
22.04.24	WALC - SUBSCRIPTION	114.42
27.04.24	CLERK SALARY - APRIL	279.10

Payments to approve:

NONE	
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Payments received:

02.04.24	WAYLEAVE - SSE SUBSTATION LEASE	123.40
02.04.24	VAT REFUND - END YEAR 23/24	578.80
19.04.24	WCC PRECEPT	9960.00